

**JULY 8, 2019**

The regular monthly meeting of the Riverside-Albert Village Council was held at the Riverside-Albert Recreation Centre on Monday, July 8, 2019. Mayor Campbell called the meeting to order at 7:00 pm with Councillors Brewster and Morrissey in attendance; Councillor Murphy was absent. Also present were Village Clerk Deborah Murray-Butland, Village resident Sandra Nelson, and John Redding from AC Stevenson & Partners accounting firm.

**MEETING AGENDA**

It was moved by Councillor Morrissey, seconded by Councillor Brewster, to adopt the meeting agenda with the addition of requests for support from Tele-Drive Albert County and White Hills Pony Club. **MOTION CARRIED**

**UNANIMOUSLY.**

**PRESENTATION: John Redding – AC Stevenson & Partners**

John Redding of the accounting firm of AC Stevenson & Partners presented the draft 2018 Financial Statements. Following a brief overview, Mayor Campbell stated that he and the Village Clerk would review the draft prior to meeting with all of Council. A Special Council Meeting will be called later to adopt the final statements, which will then be signed and forwarded to the Province of NB.

**ADOPTION OF MINUTES**

It was moved by Councillor Brewster, seconded by Councillor Morrissey, to adopt the minutes of the June 10, 2019 Regular Council Meeting as presented.

**MOTION CARRIED UNANIMOUSLY.**

It was moved by Councillor Morrissey, seconded by Councillor Brewster, to adopt the minutes of the June 24, 2019 Special Council Meeting as presented.

**MOTION CARRIED UNANIMOUSLY.**

**BUSINESS ARISING FROM THE MINUTES**

A new date of July 16, 2019 was announced for the opening of the Shorebird Discovery Centre at Mary's Point.

**CORRESPONDENCE**

- a) Dated June 7, 2019 from Union of Municipalities of NB about proposed changes to the Municipal Elections Act.
- b) Dated June 13, 2019 from Village of Alma about teaching positions at Riverside Consolidated School in September 2019.

- c) Dated June 18, 2019 from Village property owner Jared Parsons with request for waived water and sewer charges. It was consensus of Council that water and sewer charges cannot be waived at this time; Mr. Parsons will be notified.
- d) Dated June 21, 2019 from Department of Transportation & Infrastructure Minister Bill Oliver with request for an updated Five-Year Plan under the Municipal Designated Highway Plan.

## **MAINTENANCE REPORT**

### Water & Wastewater

Three new water sampling stations are now installed by Sussex Excavators. Their work on the waterline renewal between Mill Street and Forestdale Road, as well as the laterals for the water and sewer for the new ambulance shed, are underway and should be completed by the end of this month.

### Streets & Storm Drains

The Department of Transportation has agreed to patch streets in the Village. Some sidewalk panels have been replaced, and manholes and storm drains have been repaired.

### Beautification

A new toilet was installed in one of the outdoor toilets at the Lookout Park. Two new flagpoles and a mount for the plaque were ordered for McClelan Park.

### Public Works Staff

Following brief discussion, it was moved by Councillor Morrissey, seconded by Councillor Brewster, that the Beautification Labourer position for Kyle Garner, who was hired under the 2019 Canada Summer Jobs Program for 8 weeks from May 6, 2019 to June 28, 2019, be extended to September 27, 2019 at the same rate of pay being \$12.25 per hour. **MOTION CARRIED UNANIMOUSLY.**

## **FIRE DEPARTMENT REPORT**

This past month, there was a mutual aid call with Hillsborough to a structure fire. Members attended Air Pack training in Hillsborough, and paramedics brought their ambulance over to the Fire Hall to demonstrate use of the power stretcher and new location of equipment. The Department also met with a representative from Cape Enrage regarding a Fire Plan; more information

to follow. An Open House is planned for July 13, 2019 in conjunction with Shepody River Day. Members attended training at the Moncton Training Tower in relation to advancing hoses into a structure, which was an excellent course.

*Safety Tip of the Month: Read about safety issues with charging devices in relation to electrical fires.*

It was moved by Councillor Morrissey, seconded by Councillor Brewster, to accept the Fire Department report for June 2019. **MOTION CARRIED**

**UNANIMOUSLY.**

### **COMMITTEE REPORTS**

#### Planning & Co-ordination

On June 24, 2019, Council held a Committee Meeting with Mike Holland, MLA to discuss a number of upcoming concerns and projects for the Village.

#### RCMP

There is no news from the RCMP for tonight's meeting.

#### Recreation

The Recreation Centre was busy for the month of June with regularly scheduled activities (Pickleball, Zumba, Brownies/Guides, Bingo) as well as a Kids Paint Day organized by the Recreation Council, a church fundraiser dinner, the Riverside School year-end dance & banquet, and a Kids Pop-up Library sponsored by the Hillsborough Public Library. The annual Shepody River Day is set for Saturday, July 13, 2019.

#### Animal Control

There is no news on animal control this past month.

### **TREASURER'S REPORT**

There was brief discussion with Council about the donation funds budgeted for 2019. The Tourist Information Centre at the Village Office will not have a student this year, and the Clerk will be assisting visitors. The Department of Local Government is waiting for Council's approval of the 2018 Financial Statements.

### **ACCEPTANCE OF MONTHLY BILLS**

It was moved by Councillor Brewster, seconded by Councillor Morrissey, to accept the bills for the month of June 2019. **MOTION CARRIED UNANIMOUSLY.**

**OLD BUSINESS**

Building Canada Fund and Clean Water & Wastewater Fund

Under the Clean Water & Wastewater Fund, Sussex Excavators Ltd. installed three water sampling stations. As mentioned under the Public Works Report, work on the water service and a portion of sidewalk will be completed by the end of July.

New Ambulance Shed – Bicentennial Road

As mentioned at last month's meeting, construction of the new ambulance shed is moving ahead.

Intersection of King Street & Route 915

There is no news about the lower intersection of King Street & Route 915.

Acadian Monument Ceremony

Finalization of planning is now in place for the Acadian Monument Ceremony scheduled for August 16, 2019.

Enabling Accessibility Project – Recreation Centre

On June 24, 2019, Village Council passed a motion to award the Recreation Centre Accessibility Upgrades Project to the lowest bidder, Rice Contracting Ltd.

Potential Sale – Municipal Office Building

Potential sale of the Village Office is presently on hold.

Policy 007 – Staff Vacation Leave

Council plans to meet in committee to discuss changes to Policy 007.

Federal Gas Tax Fund (GTF) 2018 Top Up Funding Allocation

A meeting will be held to discuss plans for the Gas Tax Fund Allocation.

Safe Affordable Housing Committee

More information is soon to follow in relation to Safe Affordable Housing.

**NEW BUSINESS**

New Horizons Grant Application – Recreation Centre Kitchen Upgrades

A New Horizons Grant application was recently submitted for \$25,000.00 to go toward upgrades to the kitchen at the Riverside-Albert Rec Centre.

ICIP Applications – Water System & Streets Upgrades

Consulting firm EXP Services recently assisted our ICIP applications for improvements to the water system as well as streets upgrades.

Request for Support – White Hills Pony Club

It was moved by Councillor Brewster, seconded by Councillor Morrissey, that the Village of Riverside-Albert donate \$50.00 to the White Hills Pony Club for their 2019 annual horse show. **MOTION CARRIED UNANIMOUSLY.**

Request for Support – Tele-Drive Albert County

It was moved by Councillor Morrissey, seconded by Councillor Brewster, that the Village of Riverside-Albert donate \$300.00 to Tele-Drive Albert County for 2019. **MOTION CARRIED UNANIMOUSLY.**

August Council Meeting

There will be no regular August Council Meeting held this year.

September Council Meeting

The September Council Meeting is scheduled for Monday, September 9, 2019 at the Riverside-Albert Recreation Centre.

Meeting adjourned at 7:41 pm.

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Mayor

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Village Clerk