

February 8, 2016

The regular monthly meeting of the Riverside-Albert Village Council was held at the Riverside-Albert Recreation Centre on Monday, February 8, 2016. Mayor Elliott called the meeting to order at 7:00 pm with Councillors Barbour, Lefrancois, and Rossiter in attendance. Also present were Village Clerk Deborah Murray-Butland, Fire Chief Peter Murphy, and several Village residents. Deputy Mayor John Lefrancois and Public Works Superintendent Heather Cail were absent.

Meeting Agenda

It was moved by Councillor Barbour, seconded by Councillor Rossiter to accept the meeting agenda as circulated. **MOTION CARRIED UNANIMOUSLY.**

Adoption of Minutes

It was moved by Councillor Rossiter, seconded by Councillor Barbour, to accept the minutes of the January 18, 2016 Council Meeting as circulated. **MOTION CARRIED UNANIMOUSLY.**

Business Arising From Minutes

It was moved by Councillor Rossiter, seconded by Councillor Barbour, that the consent form from Crooked Creek Convenience be accepted and signed concerning permission for access across village property. **MOTION CARRIED UNANIMOUSLY.**

Correspondence

- a. Dated January 8, 2016 from Lisa Parsons – Department of Transportation, concerning changes in snow removal in the Village.
- b. Dated January 11, 2016 from Connecting Albert County with request for support. It was consensus that this request be tabled.
- c. Dated January 15, 2016 from Fire Chief Peter Murphy with concerns about changes in snow removal in the Village.
- d. Dated January 16, 2016 from resident Jim Campbell with concerns about changes in snow removal in the Village.
- e. Dated January 18, 2016 from Forest Dale Home Foundation with request for annual cable TV support; it was moved by Councillor Rossiter, seconded by Councillor Barbour, to give \$75.00 to the Forest Dale Home Foundation for their 2016 cable TV support. **MOTION CARRIED UNANIMOUSLY.**

- f. Dated January 20, 2016 from the Heart & Stroke Foundation regarding the Heart Month Proclamation; the Proclamation will be posted publicly.
- g. Dated January 26, 2016 from Serge Melanson – Department of Transportation, with a request for breakdown of the water fees for the Riverside-Albert Government Garage.; this request will go to Committee.
- h. Dated January 28, 2016 from Gordon Wasson – EXP Services with correspondence and document concerning investigation of groundwater supply source.
- i. Dated February 3, 2016 from France Castonguay – Environment & Local Government, regarding the Water Storage Project.
- j. Dated February 3, 2016 from the Union of Municipalities of NB with notice of Zone 2 meeting scheduled for February 20, 2016.

Public Works Report – Heather Cail, Superintendent

The Public Works Superintendent was absent from tonight's meeting.

Fire Department Report

The Fire Chief reported that there were a couple of calls the last couple of weeks. The Department is in the process of getting the new Riverview truck in service. The International truck is now back from Havelock, and parts from the International will be shifted to the Riverview truck. The new propane furnace and generator are up and running at the Fire hall; the efficiency from month to month should provide savings. In light of the recent fire in Havelock which destroyed their fire hall, concerns were expressed about sufficient fire insurance coverage for our Fire Department; Jones Insurance Services will be contacted. It was moved by Councillor Barbour, seconded by Councillor Rossiter, to accept the Fire Department report for the month of January 2016. **MOTION CARRIED UNANIMOUSLY.**

Committee Reports

Streets

Mayor Elliott spoke briefly about the request from Roger Melanson – Department of Transportation & Infrastructure, for our updated Five-Year Plan for municipal highways in Riverside-Albert. There was brief discussion about possible installation of an amber light down at the lower corner by the Crooked Creek Convenience, and that Public Works reinstall missing signage for no traffic thoroughfare on County and Horn Roads, as well as speed signs on Water Street.

Planning & Co-ordination – Regional Service Commission

There is no news from the Regional Service Commission.

Water & Sewer

Following brief discussion, it was moved by Councillor Rossiter, seconded by Councillor Barbour, that the Village of Riverside-Albert accept the report from EXP Services Inc. entitled Groundwater Supply Source Investigation, Riverside-Albert, NB dated December 2015. **MOTION CARRIED UNANIMOUSLY.**

Following further discussion, it was moved by Councillor Rossiter, seconded by Councillor Barbour, that the Village of Riverside-Albert proceed with Task 3 of the Water System Master Plan Project (Field Work) as outlined in the letter from EXP dated January 28, 2016. **MOTION CARRIED UNANIMOUSLY.**

RCMP

RCMP Cpl. Chantal Ouellette was present to give the RCMP report at tonight's meeting. The RCMP is now as fully staffed as they can be, the Crime Reduction Strategy seems to be working, and traffic stops with patrols are ongoing. Regarding the break and enters in the Village last December, there were two arrests and the individuals were released on conditions; a third person was arrested and incarcerated due to his past. She presented information on Safer Communities and Neighbourhoods (SCAN), which gives a way to safely report illegal activities in our neighbourhoods.

Animal Control

The 2016 dog tags are available for sale; residents will be notified. A resident on Forestdale Road is permitting their dog to run at large, and direction from Council is needed on how to proceed.

Treasurer's Report

The 2016 budgets were approved and returned from the Department of Environment & Local Government. Director of Community Finances Alexandra Ferris noted that the utility operating fund incurred a considerable deficit for the fiscal year ending December 31, 2014, and she stressed that it is imperative that the user-charge established be sufficient to cover the actual costs of operating the utility. The Income Statements for the General Revenue Fund and the Utility Fund up to and including December 31, 2015 were distributed to Council and the Fire Department for tonight's meeting. The office copier needs to be upgraded; a 66-month lease is available at less cost for \$117.50 per quarter compared to \$129.89 per quarter being paid now. Service cost remains the same at one (1) cent per copy.

Acceptance of Monthly Bills

It was moved by Councillor Rossiter, seconded by Councillor Barbour, to accept the bills for January 2016 as presented, including the support to the Fundy Blades Figure Skating Club for \$80.00; there was brief discussion about the quarterly payments to the Southeast Regional Service Commission for planning and inspection. **MOTION CARRIED UNANIMOUSLY.**

Old Business

Unsightly Premises

There is no news on unsightly premises.

Building Canada Fund – Water Storage

It was moved by Councillor Rossiter, seconded by Councillor Barbour, that consulting firm EXP Services Inc. proceed with the proposal for engineering services for the water storage tank under the New Building Canada Fund at a cost for consulting fees not to exceed \$125,000.00 plus HST, and that the construction cost not exceed \$1,370,440.00 plus HST.

MOTION CARRIED UNANIMOUSLY.

New Gas Tax Fund Allocation

Following brief discussion about substantial and necessary work on streets, it was moved by Councillor Rossiter, seconded by Councillor Barbour, that the document entitled Village of Riverside-Albert Five-Year Capital Investment Plan for the Gas Tax Fund Administrative Agreement 2014 – 2018 be adopted. **MOTION CARRIED UNANIMOUSLY.**

Water Storage Tanks – Fire Department

The green water storage tank behind the Recreation Centre was recently picked up for the Pointe de Bute Fire Department. There may be local interest in the last remaining water storage tank.

Emergency Measure Organization

There is no news concerning the EMO Plan update.

Telecommunications Tower

Work will begin soon on the telecommunications tower.

Canada 150 Community Infrastructure Program

There is no news about the Canada 150 Infrastructure Program.

Development of new By-law – Utility Reserve Fund

There is no news on development of a new By-law.

Volunteer Help – Village Office

Following brief discussion, it was moved by Councillor Rossiter that expenses of \$35.00 each month be paid to Jillian Hutchinson to volunteer at the Village Office; motion was not seconded. **MOTION DEFEATED.**

New Business

RBC Direct Payments – Water & Sewer Customers

The RBC Direct Payment plan needs to be discussed in greater detail.

Presentation of Draft Policies

It was consensus that the presentation of draft policies be tabled.

March Council Meeting

The March Council Meeting is scheduled for Monday, March 14, 2016 at the Riverside-Albert Recreation Centre.

Meeting adjourned at 9:15 pm.