

January 18, 2016

The regular monthly meeting of the Riverside-Albert Village Council was held at the Riverside-Albert Recreation Centre on Monday, January 18, 2016. Mayor Elliott called the meeting to order at 7:00 pm with Councillors Barbour, Lefrancois, and Rossiter in attendance. Also present were Village Clerk Deborah Murray-Butland, Public Works Superintendent Heather Cail, Fire Chief Peter Murphy, and several Village residents.

Meeting Agenda

It was consensus that an item be added under New Business to discuss new policy concerning the disposal of capital assets. It was moved by Councillor Rossiter, seconded by Councillor Barbour to accept the meeting agenda as amended. **MOTION CARRIED UNANIMOUSLY.**

Adoption of Minutes

It was moved by Councillor Rossiter, seconded by Councillor Barbour, to accept the minutes of the December 14, 2015 Council Meeting as circulated. **MOTION CARRIED UNANIMOUSLY.**

Business Arising From Minutes

The items under business arising include the possibility of Gas Tax Funding for updates to the Fire hall, automatic utility payments to be offered to water and sewer customers through the bank, a meeting with Village consultants EXP, and signing of the consent form to Crooked Creek Convenience concerning permission for access across village property.

Correspondence

- a. Dated December 2015 from the Santa in the Park Committee with thanks.
- b. Dated December 2015 from the Canadian Standards Association (CSA) of the document 'Emergency and continuity management program'.
- c. Dated December 14, 2015 from the Heritage Branch regarding the 2016 Heritage Week from February 8 – 15, 2016.
- d. Dated December 17, 2015 from the SE Planning Review & Adjustment Committee with a variance request granted for a property on King Street.
- e. Dated December 22, 2015 from Minister Roger Melanson of the Department of Transportation & Infrastructure regarding the cost sharing formula under the Municipal Designated Highway Program.
- f. Dated January 5, 2016 from John Lefrancois & Family with a complaint regarding the Department of Transportation.

Public Works Report – Heather Cail, Superintendent

Water & Wastewater

Operations for water and wastewater have been normal this month.

Solid Waste

The new 2016 ton truck will be delivered next week; the old 2001 ton truck will be publicly advertised for sale.

Recreation

The annual Santa in the Park was held on December 20, 2015 and was deemed a success with 55 treat bags distributed to children in attendance. The duck pond behind the Rec Centre has ice and the 2016 Winter Carnival is scheduled for February 6, 2016. The outside light on the building needs to be replaced as soon as the electrician is available.

It was moved by Councillor Lefrancois, seconded by Councillor Barbour, to accept the Public Works Report for the month of December 2015. **MOTION CARRIED UNANIMOUSLY.**

Fire Department Report

The Fire Chief reported that the Village of Hillsborough is presently setting up a new training course for fire volunteers and new recruits are being sought for this course. The International fire truck is presently on loan to the Town of Havelock following a fire at their Fire hall on January 7, 2016. The generator at the Fire hall will hopefully be up and running soon; the propane furnace is now installed and there was brief discussion regarding disposal of the old oil furnace, oil tank, and furnace oil as capital assets. Work on the telecommunications tower is planned for the first week of February and should be completed by the end of March. There was brief discussion regarding budget updates for the Fire Department, and it was consensus of Council to develop a policy to be presented at next month's meeting. It was moved by Councillor Barbour, seconded by Councillor Lefrancois, to accept the Fire Department report for the month of December 2015. **MOTION CARRIED UNANIMOUSLY.**

Committee Reports

Streets

Mayor Elliott announced that there would be an increase in the 2016 budget for work on streets.

Planning & Co-ordination – Regional Service Commission

There is no news from the Regional Service Commission.

Water & Sewer

Following brief discussion, it was moved by Councillor Rossiter, seconded by Councillor Lefrancois, that the Village of Riverside-Albert agree to move on to Task 2 of the Water System Master Plan project (Site Reconnaissance) with EXP at a cost of \$2,500.00 plus HST. During discussion, there was anticipation that ground would break in the spring of 2016 to construct water storage and that tenders for the work would be called as soon as possible. **MOTION CARRIED UNANIMOUSLY.**

RCMP

RCMP Cpl. Chantal Ouellette planned to be at tonight's meeting but is on course in Fredericton. She reported that three arrests were made in December related to the break and enters in Riverside-Albert.

Animal Control

Following brief discussion, it was moved by Councillor Rossiter, seconded by Councillor Lefrancois, to accept the 2016 Riverside-Albert Animal Control Agreement with Animal Control Officer Benoit Grondin. **MOTION CARRIED UNANIMOUSLY.**

Treasurer's Report

The 2016 budgets will be submitted to Fredericton tomorrow, and the 2016 water and sewer bills will be prepared and mailed as soon as possible.

Acceptance of Monthly Bills

It was moved by Councillor Rossiter, seconded by Councillor Lefrancois, to accept the bills for December 2015 as presented; there were questions about the bills for animal control and work on the hydrants around the duck pond. **MOTION CARRIED UNANIMOUSLY.**

Old Business

Unightly Premises

There is no news on unsightly premises.

New Gas Tax Fund Allocation

There was brief discussion on whether the next phase of the Gas Tax Fund should be used to fix streets or to do upgrades to the Fire hall.

Water Storage Tanks

It was thought that the green water storage tank behind the Recreation Centre would be picked up last Sunday, but the interested parties did not show up.

Emergency Measure Organization

Bob Rochon submitted his bill to the Village of Hillsborough for updates to the tri-community EMO Plan; our cost share is \$345.58. He stated that any additional costs for his time would be at his own expense.

Telecommunications Tower

As reported by the Fire Chief earlier this evening, work will begin soon on the telecommunications tower to be completed by the end of March.

Canada 150 Community Infrastructure Program

There was discussion that projects under the Canada 150 Program are to be funded at 50 percent.

2016 Budget – General Operating Fund

It was moved by Councillor Barbour, seconded by Councillor Lefrancois, that the Council of the Municipality of Riverside-Albert resolve that the sum of **\$467,852** be the total budget of the Municipality, that the sum of **\$296,482** be the Warrant of the Municipality for the ensuing year, and that the tax rate for the Municipality be **\$1.3806**. The Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the Assessment Act within the Municipality of Riverside-Albert. **MOTION CARRIED UNANIMOUSLY.**

2016 Water & Sewer Rates

It was moved by Councillor Lefrancois, seconded by Councillor Barbour, that the 2016 water rates increase by approximately 9 (nine) percent and that the 2016 sewer rates remain the same for all water & sewer users; the average annual cost per unit for water and sewer for the Village of Riverside-Albert will increase from \$750.80 in 2015 to \$779.00 in 2016.

MOTION CARRIED UNANIMOUSLY.

2016 Budget - Water & Sewer Utility Operating Fund

It was moved by Councillor Rossiter, seconded by Councillor Lefrancois, that the Council of the Municipality of Riverside-Albert resolve that pursuant to paragraph 189(4) of the Municipalities Act, the total budget for the Water & Sewer Utility for the ensuing year would consist of total revenues of **\$211,517** and total expenditures of **\$211,517**. **MOTION**

CARRIED UNANIMOUSLY.

Development of new By-law – Utility Reserve Fund

There is no news on development of a new By-law.

New Business

Policy – Disposal of Capital Assets

It was consensus that a policy for disposal of capital assets will be drawn up and presented to Council at next month's meeting.

February Council Meeting

The February Council Meeting is scheduled for Monday, February 8, 2016 at the Riverside-Albert Recreation Centre.

Meeting adjourned at 10:09 pm.

Mayor

Village Clerk