

**December 14, 2015**

The regular monthly meeting of the Riverside-Albert Village Council was held at the Riverside-Albert Recreation Centre on Monday, December 14, 2015. Mayor Elliott called the meeting to order at 7:00 pm with Councillors Barbour, Lefrancois, and Rossiter in attendance. Also present were Village Clerk Deborah Murray-Butland, Public Works Superintendent Heather Cail, Fire Chief Peter Murphy, and Village resident Darrell Weir.

**Meeting Agenda**

It was moved by Councillor Barbour, seconded by Councillor Lefrancois, to accept the meeting agenda as circulated. **MOTION CARRIED UNANIMOUSLY.**

**Adoption of Minutes**

It was moved by Councillor Lefrancois, seconded by Councillor Barbour, to accept the minutes of the November 9, 2015 Council Meeting and the November 13, 2015 Special Council Meeting as circulated.

**MOTION CARRIED UNANIMOUSLY.**

**Business Arising From Minutes**

There is no business arising from the minutes.

**Correspondence**

- a. Dated November 5, 2015 from Honourable Stephen Horsman, Minister of Public Safety, regarding the Canadian Standards Association.
- b. Dated November 12, 2015 from Albert Vocational Training Centre with request for support for 2015 Christmas Party; it was moved by Councillor Lefrancois, seconded by Councillor Rossiter to give \$50.00 to the Albert Vocational Training Centre. **MOTION CARRIED UNANIMOUSLY.**
- c. Dated November 20, 2015 from CBDC Westmorland Albert with thanks.
- d. Dated November 24, 2015 from Lindsay Butland, owner of Crooked Creek Convenience, with request concerning the snowmobile access trail. It was moved by Councillor Rossiter, seconded by Councillor Lefrancois, that permission be given for snowmobile access through the section of Village land at the water treatment facility, providing all vehicles travel clear of the facility, valves, and hydrants. **MOTION CARRIED UNANIMOUSLY.**
- e. Dated November 30, 2015 from Honourable Stephen Horsman regarding 2016 RCMP Policing.
- f. Dated December 7, 2015 from Bullying Canada with request for financial support, which was denied at this time.

**Public Works Report – Heather Cail, Superintendent**

Water & Wastewater

Operations for water and wastewater have been normal this month.

Solid Waste

The old ton truck required some maintenance work this past month; the new 2016 truck is due to arrive in January 2016.

Streets

Horn and County Roads were both widened with grading work done over a period of two days this past month; it is recommended that chipseal and gravel be completed next year. The first snow removal of the season posed no concerns.

Recreation

The annual Santa in the Park is set for Sunday, December 20, 2015.

**Fire Department Report**

The Fire Chief reported that the volunteers were called out a couple of times this past month, one of which to assist the Hillsborough Fire Department on a storm night. The Spartan fire truck from Riverview is now in partial service and the volunteers really like the truck. There seem to be a few glitches in operation of the hydrant at the Ducks Unlimited pond behind the Recreation Centre with concerns expressed how well it will work for pumping water this winter; the Riverview Fire Department is assisting with this. Council inquired if there were accessible hydrants in Fundy Park and Chief Murphy replied there is one available. The annual Christmas party was held for the volunteers. The propane generator is being connected at the fire hall, and a quote for a new propane furnace and tank has been received for approximately \$2,000.00. There was brief discussion if any funding would be available for new windows, doors, insulation, etc. at the fire hall. It was moved by Councillor Barbour, seconded by Councillor Lefrancois, to accept the Fire Department report for the month of November 2015.

**MOTION CARRIED UNANIMOUSLY.**

**Committee Reports**

**Planning & Co-ordination – Regional Service Commission**

There was no RSC meeting in November.

**Water & Sewer**

The Clerk will inquire about automatic debit services for utility payments from the Royal Bank and update Council at next month's meeting. As well, there was discussion concerning meeting with consulting firm EXP as soon as possible; Gordon Wasson will be contacted for a meeting date.

**RCMP**

Cst Jesse Lymburner reported to the Village Office that an individual was picked up for questioning regarding the break-ins at the Village Office and within the community; no charges have been laid up to the present time. Mayor Elliott met with Cpl. Chantal Ouellette on December 3<sup>rd</sup> in Riverview to discuss policing concerns.

**Animal Control**

A meeting with Animal Control Officer Ben Grondin was set and was postponed until the new year.

**Treasurer's Report**

The Income Statements for the General Revenue Fund and the Utility Fund up to and including December 4, 2015 were distributed to Council. The Department of Post-Secondary Education Training & Labour informed us that the SEED program is currently undergoing a revision; the review will result in important changes to include a new application process for both students and potential employers. Updates will be sent to us when available.

**Acceptance of Monthly Bills**

It was moved by Councillor Rossiter, seconded by Councillor Barbour, to accept the bills for November 2015 as presented; there were questions about the new snowblower and order for replacement flags.

**MOTION CARRIED UNANIMOUSLY.**

**Old Business**

**Unightly Premises**

The Taxation Assessment Office in Moncton is willing to work with us regarding unsightly premises.

New Gas Tax Fund Allocation

Mayor Elliott needs to meet with the Public Works Superintendent on planning for the next allocation of the Gas Tax Fund.

Water Storage Tanks

Plans are still in place to move the green water storage tank to another community for their Fire Department; the date of removal is unknown.

Emergency Measure Organization

Bob Rochon contacted the Office to inquire if Council would agree that the Riverside-Albert Rec Centre could be reflected on the updated Tri-Community EMO Plan as an alternate Emergency Operations Centre if necessary. It was consensus of Council to agree to this.

Telecommunications Tower

There is no news about the telecommunications tower.

Canada 150 Community Infrastructure Program

The Canada 150 Program will be discussed at budget time.

Snow Removal – 2015/2016 Season

There was one bid only received, which was submitted by Broadleaf Guest Ranch, for snow removal and sanding for the upcoming winter season. It was moved by Councillor Lefrancois, seconded by Councillor Barbour, to accept the bid from Broadleaf Guest Ranch for the 2015 to 2016 winter season for snow removal and sanding for the three areas known as the Riverside-Albert Village Office, the Riverside-Albert Fire hall, and the Riverside-Albert Recreation Centre. **MOTION CARRIED**

**UNANIMOUSLY.**

2016 Budget Planning and Water & Sewer Rates

Meetings will be arranged in the new year to plan the 2016 budgets.

Volunteer Help – Village Office

It was moved by Councillor Rossiter, seconded by Councillor Lefrancois, to accept Jillian Hutchinson as a volunteer for the Village of Riverside-Albert. **MOTION CARRIED UNANIMOUSLY.**

**New Business**

**Development of new By-law – Utility Reserve Fund**

Mayor Elliott is working on development of a new By-law for a Utility Reserve Fund.

**January Council Meeting**

The January Council Meeting is scheduled for Monday, January 11, 2016 at the Riverside-Albert Recreation Centre.

Meeting adjourned at 8:53 pm.

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Mayor

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Village Clerk